

Summer Government Relations and Marketing Intern

The right candidate will be ready to take the lead on a number of core policy-oriented projects, as well as a number of key tasks to achieve the department's mission. This involves working with the Center's marketing and government relations team to disseminate its research findings to policymakers and decision leaders in Israeli society and around the world. The position will include helping to disseminate research findings both online and in person, identifying and strategizing to reach key policymakers relevant to each research piece, and assisting with a number of key departmental projects. In some cases, the right candidate may have opportunities to join meetings and events with Members of Knesset, the Prime Minister's advisers, Israeli government officials, ambassadors, and/or foreign governing bodies.

Projects and tasks may include: organizing outreach to Israeli and foreign policymakers following publications, creating briefings for senior staff in preparation for meetings with Members of Knesset, helping to coordinate events and lectures with government officials, organizing outreach to embassies in Israel, drafting and posting materials in various platforms online (e.g., social media), tracking and reporting on events in Knesset and government offices, helping to coordinate and launch a new website, monitoring and reporting the Center's impact and completing general work with the dissemination team to optimize impact.

The Center provides interns with the opportunity to be "a big fish in a small pond," interning in a small organization that has a great deal of impact and influence, and taking on high-level work that is core to the Center's mission.

QUALIFICATIONS REQUIRED FOR THE INTERNSHIP:

- Pursuing a B.A. or M.A. in a relevant discipline: e.g., political science, economics, communications, or other related field (recent graduates may also apply)
- Prior work or volunteer experience
- Excellent written and oral communication skills (Hebrew skills not required, but preferred)
- Ability to quickly learn and apply new skills
- Ability to work both independently and as part of a team
- Ability to work quickly, efficiently, and to meet deadlines
- Exceptional attention to detail

While the position is unpaid, we put a great deal of effort into giving interns meaningful work and high quality mentorship. Hours are flexible, and the minimum internship term is 10 weeks, though we have a preference for full summer applicants.

To apply, please send your resume and a cover letter to Tova Cohen, tovac@taubcenter.org.il